



**APPLICATION FOR CONTINUING EDUCATION COURSE APPROVAL
INDIANA OPTOMETRIC LEGEND DRUG PRESCRIPTION
ADVISORY COMMITTEE**

Guidelines:

- At least 50% of the course must be in the area of **ocular pharmacology, therapeutics, and diagnostics. This must be demonstrated in your documentation.**
- Handouts given to participants should also be included with this application.
- The Committee requests as much information about how the course relates to **ocular pharmacology, therapeutics, and diagnostics.**
- Please submit two (2) copies of your completed application and documentation to the Committee for review. The Committee encourages you to submit this application at least 60 days prior to the course date(s).
- Please note that if you do not adhere to the above guidelines, your application may be returned.

Please provide the following information:

Sponsor Type of Organization

Title of Course/Seminar

Location of Meeting (City/Town, State)

Date(s) of Meeting Person responsible for certifying attendance

Number of TOTAL Hours for program _____
Number of hours requested for Pharmacology _____
Number of hours requested for Therapeutics _____
Number of hours for Diagnostics _____

Contact Person E-mail address

Address, City, State, Zip Telephone number

Objective of Course (attach additional information as necessary)

Name of Instructor(s)

Method of Certifying Attendance

Other States Which Have Approved the Course COPE Approval? Yes/No

Please submit your completed application and documentation to the following address:

Health Professions Bureau
Attn: OLDPAC
402 West Washington Street, Room W066
Indianapolis, Indiana 46204

TITLE 857 INDIANA OPTOMETRIC LEGEND DRUG PRESCRIPTION ADVISORY COMMITTEE

857 IAC 1-2-2 Course Approval

Sec. 2 (a) The sponsoring organization must file an application provided by the bureau for course work in ocular pharmacology. The application shall include the following:

- (1) Name of lecturer
- (2) Academic and professional background of lecturer.
- (3) Brief summary of content of program.
- (4) Date and location of program.
- (5) Number of clock hours of continuing education requested.
- (6) Name of the person who will monitor attendance and the manner in which attendance will be monitored.
- (7) Any other pertinent information required by the committee.

(b) As a condition to approval of programs, the sponsoring organization must agree to provide participants with a record of attendance and to retain records of attendance by participants for four (4) years from the date of the program.

857 IAC 1-2-3 Standards for approval; length of approval time

Sec. (a) The committee will approve a course if it determines that the course will make a significant contribution to the professional knowledge of optometrists in their understanding of ocular pharmacology. In determining if a course meets this section, the committee will consider the following:

- (1) The course has substantial content.
- (2) The course content directly relates to ocular pharmacology or ocular therapeutics.
- (3) Each faculty member who has teaching responsibility in the course is qualified by academic work or practical experience to teach the assigned subject.
- (4) The physical setting for the course is suitable.
- (5) High quality written materials, including notes and outlines, are available to all optometrists who enroll at, or prior to, the time the course is offered.
- (6) The course is of sufficient length to provide a substantial educational experience. Courses of less than one (1) hour will be reviewed carefully to determine if they furnish a substantial educational experience.